



# *Frost Valley YMCA*

2000 Frost Valley Road • Claryville, NY • 12725-9600  
(845) 985-2291 • fax (845) 985-0056 • [www.frostvalley.org](http://www.frostvalley.org)

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## Camp Staff Reference Request

Your name has been given as a reference by: \_\_\_\_\_  
(Applicants Name)

Position the individual is applying for: \_\_\_\_\_

Frost Valley YMCA is a resident camp located in the Catskill Mountains of New York State. Each summer, we serve over 1500 different children from a wide range of economic, religious and ethnic backgrounds. Incorporated in our camping program is a strong emphasis on the total well being and healthful growth of each individual. In commenting on this applicant, please keep our purpose in mind. The task of selecting the right staff for such an important role is critical to the quality experience for our campers. Please evaluate the applicant carefully. Your statements are confidential so sincerity is appreciated. THANK YOU!

In what relationship and for how long have you know the applicant?

How does the applicant relate to people whose personal values differ from their own?

How does the applicant react in situations of stress, crises or emergency?

Would you be willing to have your children under the applicant's supervision for a period of two weeks?  
Please explain:

The applicant will be working and living with children aged 7 to 15 on a 24-hour-a-day basis. Describe how the applicant would handle this situation:

How would you describe the applicant as a role model for children?

Do you have any concerns about the applicant's behavior or attitude toward children? Please explain:

Under each general heading, please check the phrase, which most accurately describes the applicant's behavior with regard to the specific trait.

Ability to direct and influence others along definite lines of action:

- Poor leader, incapable of directing others
- Normally successful in leading others
- Exceptional leader, inspires others

Ability to work with others for the good of a group:

- Gives limited cooperation, neglects common good for own interest
- Cooperates willingly and actively regardless of own interest
- Exceptionally successful in working with others

Ability to carry out or adhere to policies:

- Occasionally fails to carry out policies
- Acts accordingly to set policies under normal circumstances
- Carries out all set policies, even in the face of obstacles

Ability to apply attention, energy and persistence in following through with an assignment:

- Needs much prodding to complete work
- Completes assigned tasks of own accord
- Unusual perseverance, does more than expected

Ability to control emotions:

- Easily irritated, depressed or elated
- Tends to be unresponsive
- Well balanced, in control

Please circle the appropriate number:

	Poor	Fair	Good	Excellent
Attendance / Punctuality	1	2	3	4
Personal Appearance	1	2	3	4
Attitude	1	2	3	4
Work Habits / Organization	1	2	3	4
Relationships with co-workers	1	2	3	4
Ability to learn new skills	1	2	3	4
Honesty / Dependability	1	2	3	4

Please make any additional comments you think may be helpful in determining whether this applicant would be effective in the position they have applied for:

If we have additional questions, may we call you? \_\_\_\_\_

Phone Number: \_\_\_\_\_ What is a good time to reach you? \_\_\_\_\_

Signature of Reference \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Please print your name: \_\_\_\_\_

Please return to: Camp Recruiter  
Frost Valley YMCA  
2000 Frost Valley Rd.  
Claryville, NY 12725

*Thank you for your time!*